How to reset your email password

Log into MyGCC

Now you are logged into MyGCC

Click on Main Menu

Email

and then the Reset Email dropdowns

Click on Reset Password.
Your Temporary Password will not change but it will reset.
The college email service is provided by Google Mail. 
https://mail.google.com/

Type in your **entire email address** and your **temporary password**.

If you already have a Google Mail Account you will need to press the *create an account* link to have an additional account for your student email.

We also recommend that you **Uncheck the Stay signed in box.** This is especially important if you are using a public computer.

Replace your **temporary password** with a permanent one.

Your **password** must be at least **8 characters** long.

Google provides password guidelines 
https://support.google.com/a/answer/33386?hl=en

You are now logged into your **GCC email account**

When you are done checking your email be sure to **Sign out**. To do this click on your **email address in the upper right hand corner** and click the **Sign out** button.